

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
SEPTEMBER 11, 2018 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, September 11, 2018, at the Kersey Town Hall. Mayor Gary Lagrimanta at approximately 7:04 p.m. called the meeting to order. Trustees present were: Case DeVries, Bob Kellerhuis, Nathan Roth, Allen Salser, Mike Theorine, and Stan Sameshima.

Audience present were: Tammy Koenig, Pam Elliott, Chris Pletcher, and Lee Lind.

Town Staff present were: Christian Morgan, Town Manager, Rick Zier, Town Attorney, Julie Piper, Town Clerk, Mark Herrick, Operations Manager, and David Gottschalk, Chief of Police.

Pledge of Allegiance

Additions to the Agenda

Approval of PVHS Homecoming Bonfire Permit
Chris Pletcher - Staff Reports

Oath of Office

Julie Piper gives the oath of office to Trustee Stan Sameshima.

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the August 14, 2018 regular meeting, August 28, 2018 special meeting minutes, and approval of bills paid. Motion made by Trustee DeVries and seconded by Trustee Roth to approve the consent agenda. Motion carried with a 7-0 vote.

Public Invited to be Heard

New Business:

1. Approval of PVHS Homecoming Bonfire Permit
Ashlynn Ochsner is present from PVHS Student Council. She states the bonfire will be held Wednesday, October 3rd in the stadium parking lot after the powderpuff football game. All are invited. Platte Valley Fire District has been notified.
Motion made by Trustee DeVries and seconded by Trustee Theorine to approve the PVHS Homecoming Bonfire. Motion carried with a 7-0 vote.
2. Approval of Koenig Family Kersey Inn Liquor License Renewal – Tammy Koenig
Motion made by Trustee Theorine and seconded by Trustee DeVries to approve the liquor license renewal for Koenig Family Kersey Inn. Motion carried with a 7-0 vote.
3. Approval of Resolution 2018-0029 Reallocating Certain Budgeted Planning Funds to Engineering Expenses with the 2018 Adopted Budget
Christian Morgan states with bringing on Gene MacDonald as our contracted engineer, we will re-allocate funds from planning to engineering to fund those services.
Motion made by Trustee DeVries and seconded by Trustee Roth to approve Resolution 2018-0029 Reallocating Certain Budgeted Planning Funds to Engineering Expenses within the 2018 Budget. Motion carried with a 6-1 vote with Trustee Theorine voting no.
4. Approval of Resolution 2018-0030 Adopting the Colorado Municipal Records Retention Schedule
Christian Morgan explains that the records retention schedule was recently amended and this resolution will adopt the current schedule. Rick Zier also notes that this will adopt the current form and any amendments in the future.
Motion made by Trustee DeVries and seconded by Trustee Salser to approve Resolution 2018-0030 Adopting the Colorado Municipal Records Retention Schedule. Motion carried with a 7-0 vote.

Old Business

1. Western Truck Body Shop Minor Subdivision and Site Plan, tabled 8/14/18
Christian Morgan states Planning and Zoning Commission tabled this at their September meeting indefinitely. The applicant still has some resolved issues that they are working on such as the fire suppression pond and some engineering questions.
Motion made by Trustee Theorine and seconded by Trustee Roth to table Western Truck Body Shop Minor Subdivision and Site plan to 1/8/2019 with the possibility of a special meeting or regular town board meeting once issues are resolved. Motion carried with a 7-0 vote.

Staff Reports

1. Chris Pletcher – Chris introduces himself and states he recently took a position with CivilWorx. He previously worked with the Town and would very much be interested in continuing to do so.
2. RH Water & Wastewater – Richard Hopp states the WWTP was in compliance for the month of August. The second WET test has passed and will be needed every six months in 2019. Biosolids testing has been good. He states the State is requiring a letter to each homeowner asking them about their pipes and status of lead and copper in those pipes. All of the lead and copper testing and requirements are due to the drinking water problem in Flint, Michigan. He says the state realizes there will not be 100% compliance with the lead and copper requests.
3. Operations Manager – Mark Herrick states the water tank was inspected yesterday. A few minor repairs were done and they will send a written report and a video. Slurry seal was completed and Fine Lines will be doing a double yellow line down Centennial Drive. He states he has been moving around the brush pile so that it's not quite a mountain. He is also working on the equipment getting ready for winter. He will get the snow route re-assessed and the signs up as well. With the recent CIRSA audit, he will be getting forms in place for inspections and get the recommendations and minor repairs completed. There has been quite a bit of vandalism at Centennial Park with someone throwing the electrical box which caused the sprinkler clock to break. The landscaping contractor replaced with a used one for the remainder of this season and a new one will be purchased in the spring. Further discussion regarding the vandalism, the use of cameras, installing locks on the electrical box that have easy access in case of emergency. The alleys will be graded next week and one more round of weed kill applied. Mayor Lagrimanta asks about the new owner at the café and the status of the grease trap. Mark states he has spoken with him numerous times and is having the system cleaned and updated. Trustee Kellerhuis asks about the two street signs that are down along Hill Street, which Mark will investigate.
4. Recreation Director – James Neill is at the CPRA conference. Please see his attached report.
5. Tree Board – Christian Morgan states the Tree Board met today and reviewed the summer's activities. He states the trees that were planted in Kohler Park in error was the nursery error and Kathy Berryman has been working with them to re-plant. They are also working with the school to make tree markers. The Tree City USA renewal for 2019 is due October 3rd. The Tree Board is always looking for new members. The next meeting will be October 9th at 1:30 p.m.
6. Chief of Police – Chief Gottschalk reviews his monthly report. He states Officer Gonzalez is doing great out on his own and sharing his previous knowledge with the other officers. The department has bought the vehicle from the fire department and it will be sent to get equipped as a police vehicle. The other vehicle will be for the CSO position.
7. Town Manager – Christian states the grant for the Community Center at the Grange is for renovation of the building. The engineer has completed his assessment and there are many issues such as walls not having enforcement, floor needs strengthening, and the foundation is not up to code. The other option is to scrape and re-build. He met with the museum board and they agree that scrape and rebuild would be a good option. Rick Zier states that being mindful of the town's responsibility with public funds for the project and consider all options with the grantors. Further discussion regarding options, grants, timelines, etc. Christian will check with the grant monies regarding renovation and rebuild and will report back. He notes the slurry seal on Centennial Drive looks great and suggests everyone go take a look. The TriBoard meeting will be at Town Hall on September 13th. Saturday, September 15th is the budget meeting. The first cut of the budget needs presented to the board by October 15th. The work session will be held Tuesday, September 18th rather than the following week. The position for the second Operations Manager will close September 14th. The sales tax increase has been approved to be on the ballot in November. Any pro and con statements can be addressed to the Town. Trustee Kellerhuis asks if the kids who are doing the work for seniors around town can be recognized at the next meeting. Trustee

Unapproved Minutes – 9/18/18

Sameshima inquires about the possibility of the double turn lane at Hwy 34. Christian states CDOT is doing a sensor/counter at the intersection and then decide. Christian attended the Upper Front Range meeting and one of their considerations years down the road is to consider a bridge, either overpass or underpass at Hwy 34/CR 53. Other ideas are signalization at Hwy 34/CR 47 and Hwy 34/CR 61. Trustee Kellerhuis inquires about slower speeds along Hwy 34 from the light to 9th Street. Christian states that will be suggested to CDOT as well

8. Town Attorney – Rick Zier states he has received emails from the Federal Court system about the possible dismissal of the charges filed against the town.

Board of Trustee Communications

No comments, concerns, or questions.

Motion made by Trustee DeVries and seconded by Trustee Theorine to authorize the Town Attorney to prepare any required resolutions, agreements, ordinances, policies, letters, and memorandum to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, ordinances, policies, letters, and memorandums. Motion carried with a 7-0 vote.

Adjournment

By unanimous vote, Mayor Lagrimanta adjourned the meeting at approximately 8:56 p.m.

Respectfully submitted,

Julie Piper, Town Clerk