

**TOWN OF KERSEY  
BOARD OF TRUSTEES REGULAR MEETING  
APRIL 10, 2018 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, April 10, 2018, at the Kersey Town Hall. Mayor Bob Kellerhuis at approximately 7:00 p.m. called the meeting to order. Trustees present were: Sheri Olk, Gary Lagrimanta, Christopher Smith, Gary Mount, and Case DeVries. Trustee Sameshima was absent.

Audience present were: Jesse Stewart, Coralie Slusher, Glen Hanson, Cody LeBlanc, Gary Wojcieszak, Pam Elliott, Glenn Neuerburg, and Michael Theorine,

Town Staff present were: Julie Piper, Town Clerk, Christian Morgan, Town Manager, Rick Zier, Town Attorney, Dave Gottschalk, Chief of Police, James Neill, Recreation Director, Jay Cochran, Community Development Director, and Barb Brunk, Town Planner.

**Pledge of Allegiance**

**Additions to the Agenda**

Arbor Day Proclamation

**Consent Agenda**

1. Approval of the consent agenda to include approval of the minutes of the March 13, 2018 regular meeting and approval of bills paid. Motion made by Trustee Lagrimanta and seconded by Trustee Smith to approve the consent agenda. Motion carried with a 6-0 vote.

**Public Invited to be Heard**

Cody LeBlanc with U.S. Representative Ken Buck's office is present and states Ken Buck recently took a driving tour of Kersey as well as a representative from Washington DC. He states if Kersey residents have any questions or concerns to feel free and contact their office.

**Public Hearing – Smith Minor Subdivision**

Mayor Kellerhuis closes the regular meeting at approximately 7:04 p.m. and opens the public hearing. Barb Brunk states Roberta Smith and Kersey Community Church have applied to replat the Hoff Country Estates Minor Subdivision to reconfigure the lots in order for the Church to have a recreation field. The two parcels will include Lot 1 – 3.44 acres and Lot 2 – 55 acres. The 55 acre parcel will remain undeveloped at this time. Any future development on that lot would require PUD review. She states referrals were mailed to surrounding property owners and several returned with No Conflict. The public hearing was published and the property posted. She reviews the attached staff report and maps. The Planning Commission held a public hearing last week and forwarded the application to the board for approval with one condition of the Church dedicating a utility and access easement to connect the lot to CR 53 in case of future development the lot would become separated, which the Church has agreed to dedicate the easement on the south side of their property. Roberta Smith is out of town but the Church applicants are present for questions. No further questions or comments. Mayor Kellerhuis closes the public hearing at approximately 7:10 p.m.

Motion made by Trustee Lagrimanta and seconded by Trustee Smith to approve the Smith Minor Subdivision meeting the access conditions. Motion carried with a 6-0 vote.

**New Business:**

1. Approval of Resolution 2018-0010 creating a special meeting of the board of trustees to be held April 24<sup>th</sup>, 2018 for the purposes of seating those individuals election April 3, 2018. Christian explains that with the new signature verification requirements of the election, the final canvass cannot be completed until tomorrow. Therefore, a special meeting will be held before the work session on the 24<sup>th</sup> to seat those individuals who were elected.

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Motion made by Trustee DeVries and seconded by Trustee Lagrimanta to approve Resolution 2018-0010 creating a special meeting to be held April 24<sup>th</sup>. Motion carried with a 6-0 vote.

2. Arbor Day Proclamation

Mayor Kellerhuis reads the Arbor Day Proclamation declaring April 20<sup>th</sup> as the Arbor Day celebration.

## Old Business

## Staff Reports

1. RH Water & Wastewater – Richard Hopp states the WWTP was in compliance last month. The Regulation 85 report was completed and sent to the state. Lead and copper testing will begin again soon. All the back flow tests were completed for this cycle and two more businesses will be completed in September.
2. Public Works Director – Christian Morgan states the new operations manager will start on April 24<sup>th</sup> and will be introduced at the May meeting. A mowing/landscaping company has been hired and will be here all day Fridays. They will also do irrigation and weed control. Christian has been working on estimates to repair the street sweeper and would cost as much to repair as to purchase another. He will put out bids for that work as well.
3. Community Development Director – Jay Cochran states she has been working on the SEP grant for \$500,000 for the roof for the new town hall and this kicks off the capital improvement plan for the new town hall. The roof needs to be energy sustainable for this grant due to the square footage of the building. She and James have been working with the Derek Prescott Memorial Foundation for a grant for a basketball court at Centennial Park. The \$239,000 grant from DOLA for the community center is awaiting contract execution, then RFP, then selection and then construction. She has been comparing our business license list with the Chamber business list for the website. She is also finishing up the brochure after receiving some pictures from the Greeley Museum. She also notes she will be leaving the town as she needs to move to Arizona to help her mother with some medical issues. She will be setting up an LLC and hopes to continue finishing her projects from Arizona.
4. Recreation Director – James Neill states he recently put a post on Facebook about dog owners not picking up the dog waste at the parks as it is hard to have soccer practice/games and received favorable responses. Volleyball is wrapping up and it is mid-season for soccer. Had a few problems he had to diffuse. Baseball and softball starts soon with the Greeley Evans Youth League. T-ball and coach pitch registration ends this month. He is getting more times in July for swim lessons this year due to summer school schedule in Kersey. Two Movie nights will be held this summer at the high school stadium. Splash Day will have many more activities than in the past. High Plains Library would like to take part. Western Greeley Water Conservation has a float that shows water conservation. Team Tom Fitness has a mini obstacle course they would like to set up. He is working with Jay and the Derek Prescott Memorial Foundation to get some basketball courts at the current skate park pad. He has been putting together an article for the CML Parks and Recreation June issue. A Kersey Day meeting will be held tomorrow night.
5. Tree Board – Case DeVries states the tree board had a work day today at Memorial Park and the Arbor Day celebration will be held April 20<sup>th</sup>. Christian Morgan also notes that the National Honor Society from the high school and Steve and Amy Walters have been working on the path at Memorial Park. Three new trees will be planted and dedicated on Arbor Day. The town is working on getting water from the bus barn tap that isn't being used.
6. Chief of Police – Chief Gottschalk reviews his report and states this has been a busy month with more arrests and reports but less accidents than the month prior. He reports that Officer Burke has resigned. He has been receiving apps already and will hold a testing on Saturday. He notes traffic accident reports can now be obtained online. He also notes the three current part-time officers have stepped up to fill in the holes until another full-time officer can be hired.
7. Town Manager – Christian thanks the staff for stepping up and knows he doesn't have to worry about them in this big change over with the public works department. He will be attending the Chamber of Commerce meetings to keep them updated on town events. He also is attending the FBLA meetings. He notes the ballot issue passed to print ordinances by title only and would like to change back to the Herald as the newspaper of record. He states Trustee Sameshima is on the road to recovery but will be in the hospital for a while. Trustee Lagrimanta suggests asking McCarthy Building Co to help with the repairs/ramp at Sameshimas as they have the "Helping Hard Hats" program and helped the locals while building the solar array. Christian notes at the next meeting we will have the swearing in and have 60 days to fill the two vacancies by appointment. Letters of interest will be accepted immediately. He also notes there are two vacancies on the Planning Commission as well.

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8. Town Attorney – Rick Zier thanks Julie for her knowledge of all the rules and regulations regarding the election and signature verification.

**Board of Trustee Communications**

Trustee Lagrimanta thanks PDC for the oil rig tour, which was fun and learned a lot.

**Adjournment**

By unanimous vote, Mayor Kellerhuis adjourned the meeting at approximately 8:08 p.m.

Respectfully submitted,

Julie Piper, Town Clerk