

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
MARCH 13, 2018 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, February 13, 2018, at the Kersey Town Hall. Mayor Bob Kellerhuis at approximately 7:00 p.m. called the meeting to order. Trustees present were: Sheri Olk, Gary Lagrimanta, Christopher Smith, Stan Sameshima, Gary Mount, and Case DeVries.

Audience present were: Justin Lewallen, Coralie Slusher, Michael Theorine, Keith Klemme, and Allen Salser.

Town Staff present were: Julie Piper, Town Clerk, Christian Morgan, Town Manager, Rick Zier, Town Attorney, Dave Gottschalk, Chief of Police, James Neill, Recreation Director, and Jay Cochran, Community Development Director.

Pledge of Allegiance

Additions to the Agenda

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the February 6, 2018 regular meeting and approval of bills paid. Motion made by Trustee Smith and seconded by Trustee Mount to approve the consent agenda. Motion carried with a 7-0 vote.

Public Invited to be Heard

New Business:

1. Centennial Trails Project – Ayres Engineers Presentation
Christian Morgan gives a quick update of the Centennial Trails Project. He met with the Latham Ditch Company board and had good response from them. He presents conceptual drawings of the proposed trail as well.
2. Approval of Wagon Wheel Liquor Store Liquor License Renewal – Justin Lewallen
Justin states there have been no stings this past year. Chief Gottschalk states no problems. Motion made by Trustee Smith and seconded by Trustee DeVries to approve the liquor license renewal for Wagon Wheel Liquor Store. Motion carried with a 7-0 vote.
3. Approval of Cobblestone Inn Liquor License Renewal – Keith Klemme
Keith states he is the new manager of Cobblestone Inn. Chief Gottschalk states there have been no issues. Motion made by Trustee Smith and seconded by Trustee DeVries to approve the liquor license renewal for Cobblestone Inn. Motion carried with a 7-0 vote.
4. Approval of Resolution 2018 – 0007 Changing the Regularly Scheduled Planning Commission Meeting from April 3, 2018 to April 4, 2018
Christian explains that the meeting needs rescheduled due to the municipal election being held on Tuesday, April 3rd. Motion made by Trustee Smith and seconded by Trustee Lagrimanta to approve Resolution 2018 – 0007 Changing the Regularly Scheduled Planning Commission Meeting from April 3, 2018 to April 4, 2018. Motion carried with a 7-0 vote.
5. Approval of Resolution 2018 -0008 Adopting the Kersey Town Board Handbook
Christian states that attached is the updated Kersey Town Board Handbook which explains the roles as a town board member. Motion made by Trustee Smith and seconded by Trustee Mount to approve Resolution 2018 – 0008 Adopting the Kersey Town Board Handbook with some minor changes and typographical errors as recommended by staff. Motion carried with a 7-0 vote.
6. Approval of Resolution 2018 – 0009 Authorizing the Mayor to Enter Into An Intergovernmental Agreement with the Platte Valley RE-7 School District for Purposes of Authorizing Members of the Kersey Police Department to Share School District Records and to Share Law Enforcement Records to the Extent Allowable by this Agreement and Colorado State Law
Christian states the chief has been working with the school to share information in an emergency situation since there is no school resource officer. Dr. McLain and Attorney Zier have reviewed the agreement. Chief states this will mainly cut down time to access the location of a student. Officers

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only will have passwords in order to obtain the information. Motion made by Trustee DeVries and seconded by Trustee Lagrimanta to approve Resolution 2018 – 0009 Authorizing the Mayor to Enter into an IGA with Platte Valley School District for Purposes of Sharing School District and Law Enforcement Records to the Extent Allowable by this Agreement and Colorado State Law. Motion carried with a 7-0 vote.

Old Business

Staff Reports

1. RH Water & Wastewater – Richard Hopp is not in attendance. Christian Morgan reports there have not been any issues over the last month. Christian has amended his contract from one day a week to three days a week with the absence of public works. Richard also has two employees that will help with the WWTP.
2. Public Works Director – Christian Morgan states our last public works employee resigned and his last day will be March 22nd. He has created the position of operations manager and reaching out to those with public works experience. Christian said that CIRSA states finding good public works employees is a problem all over the state.
3. Community Development Director – Jay Cochran states she has submitted the energy impact grant for a tier two level in the amount of \$480,000. She and Christian will be giving a presentation with the architecture drawings of the grange to DOLA tomorrow. She is also working on the Community Development Brochure. She has been doing the paperwork for public works and inputting salary numbers to Caselle
4. Recreation Director – James Neill states he has been very busy. Basketball just finished with one team winning a Greeley tournament. The basketball kids also went to a UNC basketball game and played at halftime. Volleyball starts soon with six teams and Kersey will host two soccer days here. The Lil Kicks soccer was a big success last fall so he will hold this again this spring. Baseball and softball will be part of the Greeley/Evans Youth League and they will be doing a fundraiser selling Rockies tickets to help offset the uniform cost. He also submitted an article for the CML magazine that should appear in the June issue. Swimming lesson registration will start soon as well. He will be attending the United Way meeting for grant money next fall. The seniors are doing o.k. and are looking forward to a change. The library seems to be doing great and have been busy.
5. Tree Board – Case DeVries states the tree board will be holding an Arbor Day celebration on April 20th at 10:30 a.m. and he encourages the board and community to attend. The tree board has a forestry intern that will be helping thru the summer and wonders if the town would like to combine this position with the public works department. He also notes a student at PVHS is doing a service project and will be helping with the trail at Memorial Park. Trustee Smith states he would be willing to help with digging out the trail.
6. Chief of Police – Chief Gottschalk reviews his report. He states the SOTAR system has been down. He is bringing his department into the 21st Century with online reporting access. He has received several applications for part-time officers. He will be borrowing the speed trailer from Windsor.
7. Town Manager – Christian states the Tree Board received a \$2000 grant to plant trees in Kohler Park. With all the congestion at Hwy 34 and Hill Street, CDOT is working on the possibility of a double turn lane to help with that. He has obtained a good sized generator like the one used at Pedal the Plains and Kersey Days from the federal program for \$500. He and Barb Brunk met with the City of Greeley and the mayor of Greeley and he want to be partners with Kersey. Christian notes that when local O&G companies are fined the state collects the money and then disperses to communities impacted by O&G. He suggests purchasing a CNG bus to connect our residents to Greeley and Evans. He will review this opportunity as it becomes available. PDC would like to reschedule the rig tour and the board would like to do this 3/31. Christian states he will be gone Thursday afternoon and Friday. The executive session tonight will be for his annual review.
8. Town Attorney – No report.

Board of Trustee Communications

Trustee Olk thanks Christian for all his hard work. No further comments.

Motion made by Trustee Lagrimanta and seconded by Trustee DeVries to authorize the Town Attorney to prepare any required resolutions, agreements, and ordinances to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, and ordinances. Motion carried with a 7-0 vote.

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Five minute break taken at 8:33 p.m.

Executive Session

Motion was made by Trustee Smith and seconded by Trustee DeVries to go into Executive Session for the discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the City Council or any elected official; the appointment of any person to fill an office of the City Council or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees: Town Manager annual review. Motion carried with a unanimous vote. The board went into Executive Session at approximately 8:40 p.m. Present in the Executive session were Mayor Bob Kellerhuis, Trustee Lagrimanta, Trustee Mount, Trustee Smith, Trustee DeVries, Trustee Sameshima, Trustee Olk, Town Attorney Rick Zier, and Town Manager Christian Morgan. Regular session resumed at approximately 9:15 p.m.

Adjournment

By unanimous vote, Mayor Kellerhuis adjourned the meeting at approximately 9:17 p.m.

Respectfully submitted,

Julie Piper, Town Clerk