

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
MARCH 12, 2019 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, March 12, 2019, at the Kersey Town Hall. Mayor Gary Lagrimanta at approximately 7:02 p.m. called the meeting to order. Trustees present were: Nathan Roth, Clayton Luce, Allen Salser, Stan Sameshima, and Bob Kellerhuis. Trustee Theorine was absent.

Audience present were: Richard Hopp

Town Staff present were: Christian Morgan, Town Manager, Rick Zier, Town Attorney, Julie Piper, Town Clerk/Treasurer, Josh Roseberry, Operations Manager – Parks, Streets & Fleet, and James Neill, Recreation Director.

Pledge of Allegiance

Addition to the Agenda – Oath of Office

Julie Piper administers the Oath of Office to Rick Miller, Police Officer.

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the February 12, 2019 regular meeting minutes, approval of bills paid, and approval of bills to be paid. Motion made by Trustee Roth and seconded by Trustee Luce to approve the consent agenda. Motion carried with a 6-0 vote.

Public Invited to be Heard

New Business:

1. PVHS/Town of Kersey Sign Presentation
Christian Morgan states he has been working with the high school Ag department regarding a welcome sign on the west wedge. The Ag teacher and student are on spring break this week. Christian presents a similar sign that the school is using as a guide. The sign will be made with the plasma cutter. Discussion regarding “wheat vs corn” on the sign. He will have the school present the final design.
2. Project Update – Christian Morgan
 - a. Community Center/Senior Center – He will be meeting with the architects again next Thursday. He presents an updated version of the exterior with corrugated metal around the entrance along with stone pillars and red siding. Board members would like to see other siding colors before deciding that but agree with the other changes. Trustee Kellerhuis suggests the school be asked to come up with some sort of metal slab/sign for inside the entrance with names, donors, etc. to be put on it. Construction should start beginning of June and be completed in September
 - b. Town Center – We received four RFPs for the contractor/architect and two were interviewed, which will come back next week with a harder number for the roof. It is hopeful that construction would start this summer with a move in date of March 2020.
 - c. Centennial Trail – The meeting with the railroad will be later this month. All information has been sent to the ditch company. He is awaiting approval from CDOT to go ahead with the land acquisition.
 - d. Centennial Park Improvement – The GOCO grant was approved this week for \$45,000 with a \$15,000 match for the improvements to Centennial Park. A preliminary site plan it presented. A lot of the work will be done in house with James Neill as the project manager.
 - e. Safe Routes to School – We should hear on the grant by the end of March. This will be for sidewalk and gutter along the south side of Hill Street.

Staff Reports

1. RH Water & Wastewater – Richard Hopp states the plant was in compliance last month. February was a slow month without any problems. Six loads of biosolids are scheduled for removal on 3/28. The state

testing and reporting were done. WET test due April. Water testing has been normal. Coliform testing was done Monday.

2. Operations Manager, Streets, Parks and Fleet – Josh states Integrity Landscaping will be applying pre-emergent for weeds later this month. He and Mark will be working on uploading information via iPad to the Cartegraph system. This is an asset management program that logs anything out in the field using a GPS system such as water lines, sewer lines, signs, trees, etc., and inspections and maintenance can be tracked as well. On the fleet side, the street sweeper did not sell at auction but he thinks it may have been because the site closed down before bidding was done and he will try again in April. He states it will be all hands on deck for the Centennial Park improvement project. Trustee Kellerhuis asks about snow removal and if the school will provide staff to help. Josh states at this point, they don't have staff to help and will see how the storm goes. James always helps as needed. Trustee Kellerhuis also states in the 14 years he has been on the board, that public works projects never seem to get completed and when one director leaves, the next doesn't have any idea what is done and what isn't. Josh states he is making a policy to go with projects so that if someone new comes in several years from now, they will be able to pick up and get started. He also has inventoried equipment and has started a fleet maintenance plan.
3. Operations Manager, Wastewater, Water, and Facilities – Mark Herrick absent.
4. Recreation Director – James states the National Girl/Woman Day at UNC was well attended with about 25 girls from Kersey. Online registration has had a few glitches but it will help him keep better records and keep track of payments. There is a computer kiosk in the lobby for those without internet access. He helped on President's Day at the high school with a basketball event. Volleyball and soccer are starting and Little Kicks Soccer will start in April. Summer events are coming together. He is partnering with the church for Splash Day as it will be held the last day of their vacation bible school. He is working with the Chamber to bring the circus to town again scheduled for July 16th. The Kersey Day committee has decided on a military theme this year and would like to have military vets as the grand marshal. Monday the employment opportunity was opened for the recreation/senior assistant. Trustee Kellerhuis asks if the meals are still brought in by UNC and asks if there will be any changes especially with the UNC financial problems. James states this is all handled by AAA.
5. Tree Board – Allen Salser states the Tree Board will be planting 11 trees at Centennial Park. Thursday night is a tour of the museum and meeting with the Chamber of Commerce. A work day at Memorial Park is April 2nd at 9:30 a.m. to have three trees replaced and figure out the water system. April 26th is the Arbor Day celebration. Trustee Kellerhuis inquires who buys the trees. Christian states some are memorial trees that families purchase and the town purchases the others and the tree board helps plant.
6. Chief of Police – Chief Gottschalk is out, however, his statistical report is attached. Corporal Thienes states the officers have had some in house training and a driving training with Weld County. The fire department vehicles are back and in service. The black/white vehicle was decommissioned and will be used for the CSO employee. Trustee Kellerhuis asks about patrolling at CR 49 and Hwy 34 as it is such a busy intersection. Corporal Thienes says they are there quite often and patrol the Parkway as well.
7. Town Manager – Christian Morgan reviews the sales tax summary report. He reports that PDC recently donated the final \$50,000 of their three year commitment to help further development in Kersey. The Platte Valley Recreation District meeting was quite contentious. He notes the district is not a town function although we would like the recreation center in the town. The meeting was to find support and someone to head up the committee. Christian notes Mark Herrick passed his WWTP certification and is at a Class C now. An ORC is still needed to certify the plant, however, Richard is down to twice weekly checks. On next month's agenda we will have an ordinance to adopt the 2018 building code per SAFEbuilt., the approval of the IGA with Kersey, Evans, and Greeley, and an ordinance for pipeline issues within the town limits. Public works is looking for a broom for the Kubota to sweep pans out. He has a company bidding the gutters at the museum to help with ice/rain, etc. With the impending snow storm on Wednesday, town hall will close early. He reviews the lots in Kohler Farms that he is wanting to obtain from Silicon Ranch as part of their phase II solar project. Trustee Kellerhuis asks if the new building official looked at the mill. Christian states he did send them over there and the new ordinance that was put in place should help with that as well. Trustee Kellerhuis asks about the flashing stop signs and Christian states they should be installed within a week or two. Christian states the electric UTV is back in production and should be here in May. Waste Management acquired NCD trash service after the owner's

retirement. He plans on Waste Management servicing the town through the summer and then perhaps go out to bid as he was considering this prior to this happening.

8. Town Attorney – No report.

Board of Trustee Communications

Motion made by Trustee Roth and seconded by Trustee Luce to authorize the Town Attorney to prepare any required resolutions, agreements, ordinances, policies, letters, and memorandum to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, ordinances, policies, letters, and memorandums. Motion carried with a 6-0 vote.

Executive Session

Motion was made by Trustee Roth and seconded by Trustee Luce to go into Executive Session for discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of the City Council or any elected official; the appointment of any person to fill an office of the City Council or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees: Town Manager Annual Evaluation

The board went into Executive Session at approximately 9:20 p.m. Present in Executive Session were Mayor Gary Lagrimanta, Trustee Luce, Trustee Roth, Trustee Salser, Trustee Kellerhuis, Trustee Sameshima, Town Manager Christian Morgan, and Town Attorney Rick Zier.

Motion made by Trustee Roth and seconded by Trustee Kellerhuis to come out of executive session at approximately 10:06 p.m. Motion carried with a 6-0 vote.

Motion made by Trustee Roth and seconded by Trustee Kellerhuis to approve Town Manager's employment agreement with the Mayor to complete and sign in consultation with Town Attorney. Motion carried with a 6-0 vote.

Adjournment

By unanimous vote, Mayor Lagrimanta adjourned the meeting at approximately 10:10 p.m.

Respectfully submitted,

Julie Piper, Town Clerk