

**TOWN OF KERSEY
BOARD OF TRUSTEES REGULAR MEETING
FEBRUARY 6, 2018 – MINUTES**

The Kersey Board of Trustees met in a regular meeting on Tuesday, February 6, 2018, at the Kersey Town Hall. Mayor Bob Kellerhuis at approximately 7:02 p.m. called the meeting to order. Trustees present were: Sheri Olk, Gary Lagrimanta, Christopher Smith, Stan Sameshima, Gary Mount, and Case DeVries.

Audience present were: Richard Hopp, Coralie Slusher, Jesse Stewart, Nick Major, and Morgan Trzcinski. .

Town Staff present were: Julie Piper, Town Clerk, Christian Morgan, Town Manager, Rick Zier, Town Attorney, and Dave Gottschalk, Chief of Police.

Pledge of Allegiance

Additions to the Agenda

1. Fence Variance 430 Ash Street

Consent Agenda

1. Approval of the consent agenda to include approval of the minutes of the January 9, 2017 regular meeting and approval of bills paid. Motion made by Trustee Smith and seconded by Trustee DeVries to approve the consent agenda. Motion carried with a 7-0 vote.

Public Invited to be Heard

New Business:

1. Fence Variance 430 Ash Street
The homeowner, Morgan Trzcinski, at 430 Ash Street states they would like to build a 6 foot privacy fence around the backyard and side yard. Nick Major, fence contractor, inputs that if the side yard fence were not allowed the backyard fence would basically be a 10 foot wide "hallway". He states the HOA did approve the 6 foot fence. Christian Morgan explains the code and notes Barb Brunk's report and maps. He states that according to the Berryman Farm PUD the side yard continues as the front yard on corner lots such as this so the side yard would need to be a 3 foot fence with 50% site vision. He states staff did not approve and advised the applicant to ask the board for a variance, which is being done here. Further discussion among the board regarding the PUD requirements, fencing ordinance, other properties, etc. Motion made by Trustee Smith and seconded by Trustee Lagrimanta to deny the fence variance at 430 Ash Street. Motion carried with a 7-0 vote.
2. Approve Resolution 2018-0006 Authorizing the Mayor and Town Manager to Sign Loan/Lease Documents
Julie Piper states this is a resolution required by TBK Bank to renew the lease for the two Ford Explorers for the police department for one more payment. Motion made by Trustee Smith and seconded by Trustee Lagrimanta to approve Resolution 2018-0006 Authorizing the Mayor and Town Manager to Sign Loan/Lease Documents. Motion carried with a 7-0 vote.
3. Presentation of Town Hall/Signage Conceptual Designs
Christian Morgan presents the Signage/Town Hall conceptual designs from the CU students. He states these are conceptual designs only but if board is interested, we can move forward. He reviews the plans to include changes to First Street to include street scaping, changing to parallel parking, bulb outs for crossing, benches, lighting, landscaping, etc. The work would begin downtown and work north as things progress. Further discussion with the board regarding the different options, truck traffic, increased pedestrian traffic, town hall project, timeline, etc. The board agrees to move forward and Christian will work on hiring a landscape engineer.

Old Business

None

Staff Reports

1. RH Water & Wastewater – Richard Hopp reports the WWTP was in compliance for the month. The biosolids report was turned in. Biosolids will be hauled out tomorrow. He notes that on January 21st the power was out at the WWTP and no alarms were sent. Luckily, Cody happened to check and had to physically reset the decanting cycle. They are unsure why any of this happened. The board states maybe some other sort of backup notification be installed. Richard states water testing will be done next week. Lead and copper testing will be continued through the end of 2019.
2. Public Works Director – Christian Morgan commends Jay for her help with the inventory and cross connection and finding additional training for the guys. Christian states the guys are handling the day to day duties and working with the vendors. The ad for the public works director is active right now and open until mid-March. Trustee Smith notes the snow removal has been great. Christian states the guys have done great and thanks the school staff of Josh and his guys for their help as well.
3. Community Development Director – Jay Cochran is not in attendance. Christian states she has been instrumental in getting the grants wrote and doing updates to the website. She is also working on an employee portal that should be up and running in two weeks or so. He states she also set up a meeting with Hensel Phelps CEO to review the conceptual plans.
4. Recreation Director – James Neill is not in attendance. Christian notes his board report and notes all activities are well attended and that James has a great work ethic. Christian also notes that the school district and fire district have stated that Jay and James are a huge asset to the town.
5. Tree Board – Case DeVries states the tree board meeting will be next week. Christian also notes he met with Kathy Berryman and Matt Norville to make changes to the tree ordinances. He also notes that Kathy was able to get the Tree City USA designation for Kersey.
6. Chief of Police – Chief Gottschalk reviews his report which includes many statistical reports. He states this report will help with future planning as it shows the busy times and areas. He also states he has the jail services contract for the next year which he feels we should keep in place just in case things in the municipal court rules would change. The attorney has reviewed as well. Trustee Smith inquires about the safety vests the officers wears due to all the recent police shootings. The chief states he has been working with Christian regarding the state grant to make sure vests are up to date and working the DOJ for a grant as well. The vests are good for five years. He is working on upgrading the radios and cleaning out the evidence room.
7. Town Manager – Christian states he met with Brad Mueller and John Barnett from Greeley and working together on an area along the parkway. Evans was invited but chose not to attend. No mention was made of the annexation and they do still have a little more time to object. The rig tour will be Saturday at 9:30am with lunch to follow at the Kersey Inn. The work session will be held February 27th at 6:00 p.m. with Katy Press in attendance. Christian suggests a meet and greet for the mayoral candidates before the March meeting at 6:00 p.m. With the CR 49 annexation, Landon Cogburn would like to annex his property located at CR 54. Christian asks the board to incentivize \$1500 of the application fee in order to bring his business to town, which includes 67 employees and a portion of CR 54 ¼. Mayor Kellerhuis and Trustee Lagrimanta suggest \$2000 incentive and the board agrees. Christian also notes his site has an approved USR through Weld County and he would rather run that through the town to benefit the town. Landon also noted that he is moving out of town and needs to resign from P&Z. Christian met with Steve Kramer regarding the water usage at Cobblestone Inn. Steve has been in contact with the owners from Wisconsin and trying to explain to them the water usage here compared to Wisconsin is entirely different. Steve also notes he has another big project in the works. Christian sent a letter to Lower Latham Ditch Co regarding the property east of Memorial Park. He also notes the deed states the property was donated for Memorial Park. Christian also sent a letter to Mr. Dusin regarding the property south of his property to subdivide to the town for possible water storage. Christian is also reaching out to property owners north of highway 34 regarding annexation. Christian has a broadband update with the possibility of Viaero which would bring in all the equipment and provide wireless internet at no cost to the town; another option is fiber optic aerial run on power poles; and had a line locate request from Comcast looking to do work in Kersey. Trustee Smith asks if there was a line break at the Kersey Inn. Christian states the water line came in at a strange angle so they re-located it and installed the backflow device.
8. Town Attorney – No report.

Board of Trustee Communications

Trustee Sameshima thanks Christian for all his hard work and Trustee Lagrimanta agrees. Mayor Kellerhuis states the Tri-board Meeting was a success. He also notes the great partnership with the school regarding snow removal. All the board agrees and that the Tri-board meetings should continue.

Motion made by Trustee Smith and seconded by Trustee DeVries to authorize the Town Attorney to prepare any required resolutions, agreements, and ordinances to reflect action taken by the Town Board at this meeting and at any previous meetings, and authorizing the Mayor and Town Clerk to sign all such resolutions, agreements, and ordinances. Motion carried with a 7-0 vote.

Adjournment

By unanimous vote, Mayor Kellerhuis adjourned the meeting at approximately 9:05 p.m.

Respectfully submitted,

Julie Piper, Town Clerk